In order for us to give your application the due consideration it deserves, we recommend that you fill in this form with accuracy and as much detail as you can provide.

Upon review of this application, our secretariat may be in touch with you to request for clarification or further information.

**Application Type:**

☐  Individual

☐  \*Collective  - the representative completing the form shall be considered as the main applicant

☐  \*\*Non-profit Organization - please provide relevant proof of non-profit status.

**Full Legal Name of Applicant:**

**Name of Collective / Organization** (if applicable)**:**

**Project Title:**

**Project Term Start Date:**

**Project Term End Date:**

**Location of project** (city and country where the main bulk of project work will take place)**:**

**Project Introduction** (1 sentence, 50 word maximum.)**:**

**Project Abstract** (150-word maximum.  Should you be awarded the grant for your project, this abstract will be used on Social Alpha Foundation website and other relevant material.  It should concisely capture the significance of your project.)**:**

**Project Statement** (350-word maximum to describe the project and discuss its objectives, its impact and how it will make a meaningful contribution to discourse and/or the field)**:**

**Please summarize in 5 points, the goals, objectives and desired impact of this Project:**

(50-word maximum per item.  **Must be specific, measurable, achievable, results-focused, time-bound**)

     1.

     2.

     3.

     4.

     5.

**Total Project Expense** (i) **and amount of funds sought as the grant** (ii) **in US Dollars.**

(Social Alpha may provide full or partial funding of the requested amount, on a case-by-case basis)

(i) **Total Project Expense** : USD$ (ii) **Amount Funding Requested**: USD$

**Does this project have any commercial (for-profit) applications?** ☐  No  ☐  Yes

**Have you applied to or received funding from other sources?**

☐  No

☐  Yes. Please state:

**List the key milestones including implementation methodology in chronological order.**

(begin with the earliest)

**What are the quantitative and qualitative measures of this project/work?**

**Name the audiences whom this project or work will directly impact.** (200-word maximum)

**When is the targeted launch / completion date of the outcome(s) of this project/work?** (If necessary, please list in chronological order, per outcome)

**Please list, if any, the publicity campaign / promotional material planned for this project/work?**

**Please list any other sponsorships, partnerships, collaborators or support that has been obtained for this project, and the manner in which they are involved.**

**Applicant Biography** (150-word maximum, written in the third person.  Please provide a brief biography that lists your current professional position(s), academic or professional training and other relevant qualifications. If you are awarded the grant, this biography will be published on the Design Trust website and other relevant publications)**:**

**CONTACT INFORMATION**

**Salutation:** Ms / Mr / Dr / Prof:      

**Last Name:**

**First name:**

**Preferred Display Name:**

**Date of Birth** (dd/mm/yyyy):

**Email:**

**Address:**

**Phone:**      

**Website(s):**

**Declaration:** I **am / am not** related as kin or working in the capacity of an employee to any staff or Board Members of Social Alpha Foundation.  If so, please state affiliation:

**REQUIRED Documents**

Please submit the following four documents as attachments in excel, word or PDF formats:

1. Project Budget Worksheet (maximum of one page, please include income, expenses and amount sought for the grant)
2. Planning, implementation and operational timeline
3. Presentation of the project as a pdf file
4. Previous work samples / portfolio (under 5MB)
5. CV & Bio of the (principal) applicant
6. \* For applications by Collectives: CV & Bio of all members in the group

**Before submitting your application, please review the checklist and ensure that all items are in order.**

**Checklist:**

* Completed Application form
* Required Documents 1-6 (\* 1-7 for applications by Collectives)
* \*\*For Non-profit organizations: Business registration and non-profit declaration